

Planning Board
Minutes
January 25, 2007

The Planning Board meeting convened at 6:34PM with the following members present: John MacMillan, Chairman; Joseph Kalagher; Bruce Whitney; Robert MacLeod; and Town Planner Eric Smith. Thomas Ruble arrived at 6:50 PM.

Agenda read by Chairman MacMillan.

Minutes of the January 11th Planning Board Meeting were approved on motion by MacLeod with a second by Kalagher. Motion carried 4 to 0 in favor.

Chairman Comments:

- Chairman MacMillan reviewed the sewer discussion that took place at the joint meeting with Board of Selectman, Advisory Board, Planning Board and Water / Sewer Commissioners held at BOS meeting Tuesday January 16, 2007.
- Discussed the January 18, 2007 Pre-Charrette Planning Meeting that was held to discuss Highway Barn Site Redevelopment and noted there will be a Charrette Meeting held Saturday March 17, 2007.
- Chairman MacMillan reviewed the PB Annual Report to be submitted for the Annual Town Report.

7:00 PM – Open Discussion

- No one in attendance for open discussion.

7:15 PM – Thibert – ANR – Russell Hill Road

- Dennis Halfrey appeared before the Board to review the ANR for Russell Hill Road. The ANR will create one new lot. After review and discussion it was vote 5 to 0 in favor to accept as presented on motion by MacLeod, with a second by Ruble.

Town Planner Comments

- Eric reviewed the Town Planner report for January. The report highlights work completed and on going from December 28, 2006 through January 24, 2007. (On file in PB office.)
- LIP Bylaw meeting scheduled for Monday January 29, 2007 at 5:00 PM. Planning Board will be represented by Robert MacLeod and Thomas Ruble.

Correspondence –

- Letter from Dan MaCarty concerning NEPDS permit
- Memo from TA, Kevin Paicos, stating when Annual Reports due.
- Citizen Planning Training Collaborative – Worcester March 17, 2007. Conflicts with Charette planned that same day.
- Received outline of Public Safety Facility from Public Safety Building Committee.
- Reviewed letter from TA on Dam Safety.

7:30 PM – Draft Driveway Rules and Regulations and Zoning Bylaw amendments discussion

Board reviewed the draft proposal on driveway rules and regulations. Discussed changing the permit fees listed. Agreed to submit to new Town Engineer for his comments and suggestions.

Prioritized the zoning bylaw changes to be worked on for the Annual Town Meeting.

8:00 PM – CDBG FY 07 Regional Housing Rehab Project / CDS Discussion

Board reviewed the Draft Ashburnham Community Development Strategy. Reviewed the priority rankings and made some revisions. Eric will submit the revised CDS document to Chantell Wead at MRPC.

Next PB meeting scheduled for February 8, 2007.

Meeting was adjourned at 9:05 PM.

Respectively submitted,

Bruce Whitney - Clerk